



COUNCIL AGENDA: 6/29/04
ITEM:

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Frances L. Edwards

SUBJECT: SEE BELOW

DATE: June 7, 2004

Approved

Date

COUNCIL DISTRICT: N/A

SUBJECT: APPROVAL FOR THE CITY MANAGER TO ACCEPT PROGRAM FUNDS FOR THE FY 2003 SUPPLEMENTAL APPROPRIATIONS GRANT FOR THE EMERGENCY MANAGEMENT PERFORMANCE GRANT; THE FY 2003 CERT GRANT; THE FY 2004 CITIZEN CORPS GRANT; AND THE FY 2004 EMERGENCY MANAGEMENT PERFORMANCE GRANT.

RECOMMENDATION

1. Council authorize the City Manager to execute a Memo of Understanding (MOU) to accept program funds from Santa Clara County's Operational Area share of the following Federal grants, not to exceed \$194,495.09:
 - a. FY 2003 Supplemental Appropriations Grant for the Emergency Management Performance Grant.
 - b. FY 2003 CERT Grant.
 - c. FY 2004 Citizen Corps Grant.
 - d. FY 2004 Emergency Management Performance Grant

BACKGROUND

The Federal Department of Homeland Security and the Federal Emergency Management Agency have awarded grants under a variety of new and renewed programs. The State of California is the grantee for these awards. They have designated the Operational Areas as the sub-grantees for the per capita share of these funds.

These grants were awarded to enable cities to acquire equipment, develop programs and plans, and support on-going emergency management functions at the city government level for both terrorism response and all hazards response. San Jose will receive funds from each of the programs as determined by the Emergency Preparedness Council of Santa Clara County, with a current estimate not to exceed \$195,494.09.

The Emergency Management Performance Grant supports the ongoing emergency preparedness functions of the Office of Emergency Services, including support of the EOC and City staff-training period. Seventy-five percent of the funding for 2004-2005 must be used for non-personal expenses. The Citizen Corps and CERT funds will be allocated to each city in the Operational Area for community classes.

ANALYSIS

Availability of these funds will enable the Office of Emergency Services to maintain the programs in the Emergency Preparedness and Planning and the Emergency Response and Recovery department core services. The Federal Government has refocused these funds to 75% non-personal uses. Immediate needs that will be covered include refurbishing the emergency operations center technology to enable training and emergency response uses.

The Citizen Corps Council and CERT funds will be used to supplement existing General Fund support to provide San Jose *Prepared!* instruction in Spanish, and possibly Vietnamese, and to develop outreach to the schools and business in our City. This effort will support the enlargement of the number of SNI neighborhoods with a San Jose *Prepared!* team.

PUBLIC OUTREACH

Grant applications were presented at officially noticed public meetings of the Santa Clara County Emergency Preparedness Council. Public comment periods were available at that time.

COORDINATION

The report was coordinated with the Office of Emergency Services, Budget Office and City Attorney.

BUDGET

Federally mandated redirection of Emergency Management Performance Grant funds reduces financial support for personnel costs to \$26,340.82.

HONORABLE MAYOR AND CITY COUNCIL

June 29, 2004

Subject: Approval of Federal Grant funds from Santa Clara County's Operational Area

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CEQA

Not a project.

Frances L. Edwards, Ph.D., CEM
Director, Office of Emergency Services

Attachment